**Keep Wales Tidy generic litter picking risk assessment**

Name: Assessment Number: Date:

Location & Grid Ref: (<http://www.gridreferencefinder.com/>) Nearest A&E &🕿: (<http://www.wales.nhs.uk/>\*) Mobile Coverage:Yes / No

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| **Further Assessments Required:** | ✓ | **Persons Involved or Affected by the Task:** | ✓ |
| Fire |  | Keep Wales Tidy employees |  |
| Control of Substances Hazardous to Health |  | Employees- other organisations |  |
| Young people & children |  | Volunteers | ✓ |
| Nursing/Expectant Mothers |  | Members of the Public |  |
| People with disabilities |  | Contractors |  |

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| **Hazards Identified** | **Severity (S)** | **Control Measures Currently in Place** | **Likelihood (L)** | **Score (S x L)** | **Rating** |
| Road traffic hazard | 5 | Hi-vis vest to be worn. Assess traffic conditions and be aware when crossing roads or parking areas. Volunteers to stay out of road at all times. Follow specific guidance on working near roads | 2 | 10 | Medium |
| Delays in getting immediate assistance from First Aider and/or emergency services if required. | 5 | Event leader to check for mobile phone coverage at location, have mobile telephone and be constantly alert for problems. Event leader to note nearest road access point and be able to give directions.Volunteers to work within sight of others and must inform event leader if they leave early. | 2 | 10 | Medium |
| Bacteria and dirt could lead to illness and infection e.g. Weil’s disease | 3 | Protective gloves for all volunteers and anti-bacterial gel are recommended. Warn volunteers to avoid contact with eyes and mouth. Cover cuts and grazes with waterproof dressings. Wash hands thoroughly with soap and water after activityAfter clean-up, be alert for symptoms of Weil’s disease and other illness and seek medical help if required. | 3 | 9 | Medium |
| Tripping, falling or slipping on uneven or slippery ground | 3 | Event leader will assess site conditions as work progresses, pointing out danger areas. All volunteers recommended to wear sturdy footwear with good grip. | 3 | 9 | Medium |
| Injury to workers and public through contact with removed rubbish/ sharp items | 3 | All volunteers recommended to wear sturdy footwear and long trousers and gloves. Event leader to identify safe position for removed rubbish, away from road, and liaise with council for swift removal of waste. | 2 | 6 | Medium |
| Biohazards and pollution | 3 | Volunteers advised not to pick animal matter (live or dead), animal faeces, chemical pollutants and their containers of any type.  | 2 | 6 | Medium |
| Adverse weather conditions affecting health of volunteers, either heat or cold | 3 | Volunteers to be dressed appropriately for weather, including hats and sun cream or warm clothes and waterproofs. Officer to carry heat blanket and drinking water and be alert to signs of distress in volunteers. | 2 | 6 | Medium |
| Animals and plant - bites, stings, attacks | 2 | Event leader to check site for Giant Hogweed and warn volunteers to avoid it due to its very painful blistering effects.All volunteers avoid contact with animals. Be aware that wasps or ants’ nests hidden in the ground could be hazardous if accidentally disturbed. Volunteers not wearing long trousers and closed shoes to stay clear of deep vegetation and work from paths only. | 3 | 6 | Medium |
| Injury to eyes and face by twigs and branches | 3 | Volunteers to be warned about leaning into hedges during safety talk. Eye protection to be available if requested. | 2 | 6 | Medium |
| Moving heavy or awkward items and risk of back or muscle injury | 3 | Participants not to pick up items that they cannot move easily. Heavier items may be moved by 2 or more people following correct Manual Handling procedures. Use wheelbarrow, if appropriate, on linear litter picks. Event leader to suggest amalgamating half full bags and leaving full bag behind to avoid any participant carrying a heavy bag for too long. | 2 | 6 | Medium |
| Illness from pre-existing medical condition | 5 | Event leader to ask participants about medical conditions, including allergies, at start and check that people have epipens/ inhalers/ other medication where needed. Event leader to carry mobile phone. | 1 | 5 | Medium |
| Deep or fast-flowing or tidal water - Risk of drowning. | 5 | Check tide times and safety information for the beach, such as tidal cut offs. Participants should wear suitable footwear to avoid slipping/falling. Identify location of personal rescue equipment and consider carrying a throw line. Event leader will identify danger zones, such as cliffs, rocks, mud banks, steeply shelving beaches, estuaries, outfall pipes etc. during safety talk. Participants must not enter the water in these conditions | 1 | 5 | Medium |
| Rock fall from unstable cliffs | 5 | Do not litter pick beach within 10 metres of the base of sea cliffs, especially after prolonged rain, high tides and storms. | 2 | 10 | Medium |
| Drums/cans - may contain explosive, corrosive materials. | 4 | Safety talk to highlight dangers. Volunteers do not touch. Officer to contact Natural Resources Wales. | 1 | 4 | Low |
| Hidden sharps eg broken glass, needles, fishing hooks etc | 2 | Take care and always use litter pickers and gloves provided. Syringes, broken glass, needles, fishing hooks must not be put into general waste bags. Use heavy duty woven plastic bags or a bucket to contain glass and other sharp items. Sharps kits only to be used by trained operatives. A First Aid Kit is recommended. | 2 | 4 | Low |
| Injury from secateurs or loppers used to cut shrubs trapping litter (if applicable) | 4 | Any volunteer using hand cutting tools should be supervised by the Keep Wales Tidy officer and tools returned to a safe place afterwards | 1 | 4 | Low |

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| **Severity (Worst Case Scenario)** |  | **Likelihood (Given Precautions in Place)** |  | **Risk Rating Table** |
| 5 | 4 | 3 | 2 | 1 |  | 5 | 4 | 3 | 2 | 1 |  | Very High | High | Medium | Low | Very Low |
| Fatality | Severe Injury | Lost Time Injury | Minor Injury | No Injury |  | Certain | Very Likely | Likely | Unlikely | Remote |  | 20-25 | 15-19 | 5-14 | 3-4 | 1-2 |

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| **Action Required (Including Temporary Action and Control Measures)** | **Action Review Date** | **Action Completed (Name and Date)** |
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| **Further Actions which may Require Longer Term Consideration** | **Action Review Date** | **Action Completed (Name and Date)** |
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| **If any Issues are Outstanding from the Action Review Date Please Detail the Reasons** |
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Assessment Review Date: New Risk Assessment Required? Yes / No

Completed by: Signature:

Event counter-signed: Signature: